# JCGS Memory Lab

Convert your old photos, negatives, slides, 8mm movies, and documents to digital formats for future generations to enjoy. No need to turn loose of your valuable materials and send them off to a digitization company, pay for scanning and wait for them to be returned. Use JCGS Memory Lab digitizing equipment at your convenience and at no cost. This project is in cooperation with the Johnson County Library and is funded by the Johnson County Library Foundation.



#### Here is how it will work:

- ✓ Set an online appointment at jcgsks.org to use Memory Lab equipment at the Central Resource Library.
- ✓ Organize and prepare your materials for digitization before your visit.
- ✓ Detailed instructions on preparing materials, using the equipment, and saving to a digital file will be provided.
- ✓ JCGS Volunteers will be present at each appointment to help you.
- ✓ Save your digitized files to a USB flash drive, SD card, CD, or the cloud.
- ✓ Enjoy your memories with your family and for generations to come.

A soft launch of the Memory Lab will begin in February 2023 to test the equipment, develop instruction sheets, and train volunteers. The Memory Lab will be showcased to the public at the National Genealogy Day Open House and Resource Fair on Saturday, March 11. The Memory Lab equipment will be available for public use beginning on April 3.

For more information, visit www.jcgsks.org or email info@jcgsks.org





JOHNSON COUNTY LIBRARY FOUNDATION

# **Memory Lab Equipment**

#### High-speed photo and document scanner



This machine is for snapshots and photos. The items must be clean, dust-free, and uniform in size per batch.

#### Film to digital converter

An easy way to digitize 35 mm, 127, 126,110 negatives, and 35 mm slides. The items must be dust free and in good condition.



### 8mm & Super 8 reels to digital movie maker



Home movie reels with no sound.

## **High-Resolution flatbed document scanner**

For curled pictures, large photos, artwork, 35mm slides, larger negatives, documents, maps, recipe cards, postcards, book pages, and photo album pages. The items must be clean.



# **Future Equipment Purchases for Digitization Operation**

Memory Lab Phase 2 equipment, which will be purchased later, could include digitization equipment for VHS and DVDs, sound recordings on cassette tapes, records, and CDs as well as a high-speed document scanner with OCR flatten for personal books, family documents, and newspaper clippings.

If you have questions about the JCGS DIY Memory Lab or want to volunteer to help with the project but haven't already talked to us, please email <a href="mailto:info@jcgsks.org">info@jcgsks.org</a>.